

**From:** Executive Director  
**Sent:** Wednesday, October 21, 2009 4:42 PM  
**To:** +All HQ Employees  
**Subject:** Building Update - October 21, 2009

Earlier today, BOE was notified by DGS consultant LaCroix Davis (LCD) that visible mold growth was discovered during an inspection above the ceiling tiles in the reception area of the first floor of the BOE headquarters building, and above the ceiling in the historical room also on the first floor.

DGS and their consultants report these areas will be addressed beginning today. The visible mold growth above the ceiling in the reception area will be contained beginning this evening according to DGS. The historical room will be closed to employees and the public, contained and remediated.

Our hygienist, HTI will monitor the work and conduct air samples. We will update you as more information becomes available.